



## Department of Public Works

- Flood Control
- Operations
- Solid Waste Management
- Special Districts
- Surveyor
- Transportation

[www.SBCounty.gov](http://www.SBCounty.gov)

**Brendon Biggs, M.S., P.E.**  
Director

**David Doublet, M.S., P.E.**  
Assistant Director

**Trevor Leja**  
Assistant Director

Thank you for your interest in utilizing the Lucerne Valley Community Center for your upcoming event.

Please provide us with a Certificate of Liability Insurance from your insurance carrier. The County of San Bernardino and C.S.A-29 must be specifically named as an Additional Insured. The limits of liability must be at least one million dollars. The date and location (Midway Park Building, 34824 Rabbit Springs Rd, Lucerne Valley CA 92356 or Pioneer Park 33187 Hwy 247 East, Lucerne Valley CA 92356) must be on the certificate.

Risk Management also requires the following be included: "The County of San Bernardino and its officers, employees, agents and volunteers are named as additional insured's with respect to liabilities arising out of use of the County facilities". If you are selling or providing liquor, the Comprehensive General Liability policy must include "Liquor Liability" at the limits of one million per occurrence.

If the organization is giving away the liquor, the Comprehensive General Liability policy must include "Host Liquor Liability" at the limits of one million per occurrence.

Please do not hesitate to contact us if you have any questions or concerns regarding this matter.

Sincerely,

*Frank*

Frank Haggard  
Recreation Superintendent

PO Box 459  
Lucerne Valley CA 92356  
PH: (760) 248-7048  
Email: [frank.haggard@sdd.sbcounty.gov](mailto:frank.haggard@sdd.sbcounty.gov)

### BOARD OF SUPERVISORS

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**LUCERNE VALLEY**  
**COMMUNITY CENTER RENTALS**  
**PRIVATE PARTY FEES & REQUIREMENTS**

A Facility Use Application is required of all functions.

Community Center Capacity: Pioneer 172 People; Midway 60 People

Rental Fee: \$50.00 per hour (3 hours minimum)

Use of Kitchen (Warming Foods Pioneer only): \$10.00/per day

\$200.00 Refundable Security/Cleaning Deposit

\$60 per day for additional maintenance personnel (optional)

A Certificate of Liability Insurance Is Required For Each Event  
(\$1 Million Coverage)

Indemnifying San Bernardino County & CSA 29 Lucerne Valley.

Insurance certificates may be purchased from San Bernardino County  
Risk Management.

Policy costs vary depending on number of invited guests and whether alcohol will  
be served at the function (alcohol not permitted on any outdoor facilities without  
special permission)

For more information, Please call  
CSA 29 Office 760-248-7048