



AGUA MANSA INDUSTRIAL GROWTH ASSOCIATION

MEETING AGENDA

Location: San Bernardino County Government Center
385 N. Arrowhead Avenue, 5th Floor – Magda Lawson
San Bernardino, California

Date/Time: Thursday, June 6, 2019, 4:00 p.m.

1. Call to Order
2. Roll Call
3. Action Item:
Consider approval of Minutes from June 6, 2018
4. Action Item:
Accept the SB 165 Annual Report for 2018
5. Action Item:
Consider Resolution Determining and Levying the Special Tax for Fiscal Year 2019-20
6. Action Item:
Consider authorizing County of San Bernardino to prepare a Request for Proposal for Mello-Roos Special Tax Administration
7. Public Comment
8. Adjournment

This meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through County of San Bernardino, Special Districts Department at least three (3) business days prior to the meeting. Please contact Donna Shiley at (909) 386-8830.



JUNE 6, 2018 MINUTES

MEETING OF THE EXECUTIVE COMMITTEE

- MEETING:** Agua Mansa Industrial Growth Association
- LOCATION:** San Bernardino County Government Center
385 N. Arrowhead Avenue, 5th Floor, Citrus Room
San Bernardino, California
- DATE/TIME:** June 6, 2018 4:00 p.m.
- MEMBERS PRESENT:** Supervisor Josie Gonzales, County of San Bernardino, 5th District; Councilmember Mike Gardner, City of Riverside; Mayor Deborah Robertson, and Councilmember Joe Baca, Jr (Alternate), City of Rialto; Mayor Richard DeLaRosa, City of Colton
- MEMBERS ABSENT:** None
- OTHERS PRESENT:** Jordan Wright, Board of Supervisors 5th District; Dawn Martin, County Counsel; Jeff Rigney, Director, Special Districts; Gail Joe, Special Districts; Donna Shiley, Special Districts

1. Called to Order:

Chair Gonzales called the Agua Mansa Industrial Growth Association Executive Committee meeting to order at 4:10 p.m. and stated the purpose of the meeting was to take care of the annual business as required with the ongoing administration of Community Facilities District 2002-1.



2. Roll Call:

All Committee Members are present and Chair Gonzales states we have a quorum.

3. Approval of Minutes from June 7, 2017

Chair Gonzales asked committee members if they had reviewed the Minutes from June 7, 2017 and verify everything was in order to approve.

Motion by Mayor Robertson and a second by Councilmember Gardner. Hearing no comments or opposition, approval of the minutes is so ordered.

4. Accept the SB 165 Annual Report for 2017

Chair Gonzales asked for the SB 165 Annual Report for 2017. Since the representative from David Taussig & Associates was not available Chair Gonzales asked Director Rigney to present. Director Rigney advised the committee Kuda Wekwete with David Taussig and Associates was held up and would not be able to attend the meeting; Ms. Joe will present the report as she has worked with Taussig on the report. Ms. Joe stated that this is an annual required report that states how the bond funds were spent. Ms. Joe went over the fund summary and account balances on the report and explained the Special Tax Fund is used to pay the Bond Fund & Administrative Expense Fund. Ms. Joe states that on the last page are the fund balances as of April 30th 2018. Reserve fund is fully funded, the Cost of Issuance has a zero balance. Chair Gonzales confirmed that the Special Tax Fund will be used to pay the Debt Service scheduled for September 1. Chair Gonzales acknowledged it was not planned for Ms. Joe to present this report, and that she will meet with Director Rigney to assure David Taussig and Associates will be available next meeting. Chair Gonzales reads for the record, "the purpose of the report is to comply with provisions of the Local Agency Special Tax and Bond Account Ability Act". Chair Gonzales stated that she wants to ensure that it is clarified that in order to meet the annual required meeting for the bonds that we are responsible for, the fact that the Agency has sunset, and continues to require the annual meeting.

Chair Gonzales asked if there were any questions from the members. Motion to approve made by Councilmember Gardner, seconded by Mayor DeLaRosa; hearing no questions or opposition, Item #4 was approved.



5. Consider Resolution Determining and Levying the Special Tax for Fiscal Year 2018-19

Chair Gonzales asked Director Rigney to present Item #5. Director Rigney reminded committee members this item is the main reason for the annual meeting and to approve the Levy of Special Taxes for the coming year of the Debt Service on the Bond. He briefed Committee Members that the AMIGA bond was refinanced in 2014. Director Rigney stated that the schedule we are on now is based on that refinancing. He reported we had no delinquencies the current year. In past years, we have had one or two owners holdout, but that did not occur this year. Director Rigney also went over the 2018-19 Special Tax Levy amounts:

\$339,240.22 Riverside Co.
\$336,200.30 San Bernardino Co.
\$675,440.52 Total Levy 2018-19

Director Rigney advised the Debt Service schedule was included in the packet. With approval from the Commission, we will make sure the approved levy is applied to the next year tax roll.

Chair Gonzales asked for an update on the holdout/delinquent parcel(s) from last year. Director Rigney advised that the delinquencies from last year were paid. Chair Gonzales asked if any members had any questions. Hearing none, motion to approve made by Mayor Robertson, seconded by Councilmember Gardner. Hearing no opposition, it was so ordered that Item #5 was approved.

6. Consider Second Amendment to contract with David Taussig & Associates, Inc. for Mello-Roos Special Tax Administration Financial Consulting Services

Chair Gonzales asked staff for report of Item #6. Director Rigney explained that this will be the second amendment for the one-year option extension (final) of the contract with David Taussig & Associates, Inc. for the Mello-Roos Special Tax Administration Financial consulting services. It is a little complicated, last year we came with the first amendment a year early and this year we are again coming a year ahead of time because if it is the decision of the commission not to extend the contract we would need time to do a RFP (Request for Proposal) . It was noted it was a little awkward with Taussig not being here as they are a very good reputable



company and they have been on other deals we have had and it is highly unusual that they are not here. It is staff's recommendation that we extend the contract with David Taussig & Associates, Inc as they have the historical knowledge and they are very good.

Director Rigney also explains that after this final extension we will be required to go out and do a RFP.

Chair Gonzales asks County Counsel, Dawn Martin, if we have the ability to amend the item as it is stated it is the first amendment. Counsel stated the agenda and the posting are correct; the error is in the proceedings, which is an internal document, is where error is. Counsel stated that the posting was accurate.

Chair Gonzales asks that the cost of the contract is not to exceed \$11,000 for a one-year extension. Director Rigney confirms. Chair Gonzales that they have been in very good standing, they have never missed a meeting, they are one of a very few firms that handles these types of administrative functions. Director Rigney states there is getting to be fewer firms, they operate out of the Riverside office for this one, so they are in the Inland Empire.

Chair Gonzales stated with all of this said she would like to entertain a motion and ask if there are any comments, any discussion. A motion is made by Mayor Robertson and seconded by Councilmember Gardner. Mayor DeLaRosa asked if this is a three year term with two options and if this is the fifth option and when the final contract expires. Director Rigney explained that this is the second option and that after 2020 we will do a RFP. Chair Gonzales states their contract ends in 2020. Chair Gonzales asks that next year when the meeting is held she will want the committee to be giving direction on what is going to go out on the RFP. So that we know what will be happening in 2021 as she won't be here and she wants to leave things in good standing. Hearing none, motion to approve made by Mayor Robertson, seconded by Councilmember Gardner. She has a motion and a second asks for any further discussion or any opposition, hearing none, Item #6 approved.

7. Public Comment

None

8. Adjournment

With no other questions, Chair Gonzales adjourned the meeting at 4:23 p.m.

**REPORT/RECOMMENDATION TO THE
AUGA MANSA INDUSTRIAL GROWTH ASSOCIATION
EXECUTIVE COMMITTEE
AND RECORD OF ACTION**

JUNE 6, 2019

ITEM NO. 4

FROM: LUTHER SNOKE, Interim Director
Special Districts Department

SUBJECT: ACCEPT REPORT OF COMMUNITY FACILITIES DISTRICT 2002-1 (AGUA
MANSA INDUSTRIAL CENTER) SB 165 ANNUAL REPORT FOR 2018

RECOMMENDATION(S)

Acting as the governing body of Community Facilities District 2002-1 (Agua Mansa Industrial Center), accept the SB 165 Annual Report for 2018.

(Presenter: Luther Snoke, Interim Director, Special Districts Department, County of San Bernardino, 909 386-8811)

FINANCIAL IMPACT

There is no financial impact related to this item.

BACKGROUND INFORMATION

On February 13, 2003, the AMIGA Executive Committee adopted Resolution No. 2003-4 establishing the Community Facilities District (CFD) and on June 18, 2003, enacted Ordinance No. 2003-1 in accordance with Section 53340 of the Mello-Roos Community Facilities Act of 1982 authorizing the levy of a special tax on property located within the District.

The filing of the SB 165 Annual Report is required annually by the Local Agency Special Tax and Bond Accountability Act.

REVIEW BY OTHERS

This item has been reviewed by County of San Bernardino, County Counsel (Dawn Martin, Deputy Counsel, 909 387-5455) on May 24, 2019.

Moved: _____ Second: _____ Aye: _____ Nay: _____

Approved Date: _____

Secretary of the Governing Board _____

**AGUA MANSA INDUSTRIAL GROWTH ASSOCIATION
COMMUNITY FACILITIES DISTRICT NO. 2002-1 (AGUA
MANSA INDUSTRIAL CENTER)
SPECIAL TAX BONDS, SERIES 2014**

ANNUAL REPORT

The purpose of this report is to comply with the provisions of the Local Agency Special Tax and Bond Accountability Act (the "Act"). The Act provides that any local special tax measure that is subject to voter approval on or after January 1, 2001, that would provide for the imposition of a special tax by a local agency shall require the chief fiscal officer of the levying local agency to file a report with its governing body no later than January 1, 2002, and at least once a year thereafter. The annual report shall contain both of the following:

- The amount of funds collected and expended; and
- The status of any project required or authorized to be funded as identified in subdivision (a) of Section 50075.1 and Article 1.5, Section 53410.

The Agua Mansa Industrial Growth Association Community Facilities District No. 2002-1 Special Tax Bonds, Series 2003 (the "2003 Bonds") were issued in July 2003. The 2003 Bonds were issued to refinance the Agua Mansa Industrial Growth Association Community Facilities District No. 1989-1 Special Tax Bonds, Series 1992 (the "1992 Bonds"). In connection with the issuance of the 2003 Bonds \$1,423,734.90 was transferred from the Acquisition and Construction Fund for the 1992 Bonds to the Construction Account of the Project Fund for the 2003 Bonds to complete the following:

- Fire station and related equipment;
- Storm drain/rock slope protection project; and
- Resolution of issues relating to an easement for a portion of an existing sewer line.

As of May 1, 2015, \$1,479,686.17 has been expended for facilities and engineering services related to the storm drain/rock slope protection project, for costs relating to the easement for a portion of an existing sewer line, and to the Rubidoux Community Services District for costs relating to a fire station and related equipment. On February 8, 2005, \$1,000,000 was paid to Rubidoux Community Services District to satisfy the fire station and fire apparatus requirements of the Community Facilities District Joint Financing Agreement. All of the facilities to be funded by Agua Mansa Industrial Growth Association Community Facilities District No. 2002-1 bond proceeds have been completed.

A summary sheet regarding the deposit of 2003 Bond proceeds, 1992 Bond moneys and other funds and subsequent disbursements made during the period of July 24, 2003 to February 25, 2014 is attached as a part of this report. Note, the special tax bonds issued in July 2003 were refunded in February 2014. A summary showing all subsequent disbursements made during the period of February 25, 2014 to April 30, 2019 is also attached as a part of this report. Due to funds being transfer from one account to another before disbursement, the aggregate amounts shown are in excess of actual funds expended.

**AGUA MANSA INDUSTRIAL GROWTH ASSOCIATION
COMMUNITY FACILITIES DISTRICT NO. 2002-1
(AGUA MANSA INDUSTRIAL CENTER)
ORIGINAL AMIGA 2003 BONDS
SB 165 FUND SUMMARY**

| Fund/Account | 2003 Bond Proceeds (07/24/2003) | Transfer Proceeds From 1992 Bonds or Other Funds (07/24/2003) | Funds Received (07/24/2003-04/30/2014) | Funds Transferred to Other Accounts or Expended (07/24/2003-04/30/2014) | Balance as of 04/30/2014 |
|------------------------------------|---------------------------------|---|--|---|--------------------------|
| Administrative Expense Fund | \$0.00 | \$0.00 | \$709,049.43 | (\$709,049.43) | \$0.00 |
| Bond Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest Account | \$83,004.10 | \$0.00 | \$6,983,933.43 | (\$7,066,937.53) | \$0.00 |
| Principal Account | \$0.00 | \$0.00 | \$10,131,300.00 | (\$10,131,300.00) | \$0.00 |
| Bond Reserve Fund | \$1,270,500.00 | \$0.00 | \$171,006.21 | (\$1,441,506.21) | \$0.00 |
| Letter of Credit Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Project Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Cost of Issuance Account | \$338,905.69 | \$57,912.00 | \$280.23 | (\$397,097.92) | \$0.00 |
| Construction Account | \$0.00 | \$1,423,734.90 | \$55,951.27 | (\$1,479,686.17) | \$0.00 |
| Contribution Account | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Rebate Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Redemption Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Redemption Account | \$0.00 | \$0.00 | \$10,066,456.25 | (\$10,066,456.25) | \$0.00 |
| Sinking Fund Account | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Special Tax Fund | \$0.00 | \$0.00 | \$8,170,181.05 | (\$8,170,181.05) | \$0.00 |
| Prepayment Account | \$0.00 | \$0.00 | \$2,812,425.11 | (\$2,812,425.11) | \$0.00 |
| Escrow Fund | \$10,701,678.99 | \$5,238,308.56 | \$14,437.45 | (\$15,954,425.00) | \$0.00 |
| GRAND TOTAL | \$12,394,088.78 | \$6,719,955.46 | \$39,115,020.48 | (\$58,229,064.67) | \$0.00 |

**AGUA MANSA INDUSTRIAL GROWTH ASSOCIATION
COMMUNITY FACILITIES DISTRICT NO. 2002-1
(AGUA MANSA INDUSTRIAL CENTER)
AMIGA 2014 REFUNDING BONDS
SB 165 FUND SUMMARY**

| Fund/Account | Fund Balances Transferred to Series 2014 (02/25/2014) | Funds Received (02/25/2014-04/30/2019) | Funds Transferred to Other Accounts or Expended (02/25/2014-04/30/2019) | Balance as of 04/30/2019 |
|------------------------------------|---|--|---|--------------------------|
| Administrative Expense Fund | \$65,014.52 | \$100,211.48 | (\$130,602.88) | \$34,623.12 |
| Bond Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest Account | \$0.00 | \$1,810,245.21 | (1,810,243.83) | \$1.38 |
| Principal Account | \$0.00 | \$1,115,009.37 | (\$1,115,000.00) | \$9.37 |
| Bond Reserve Fund | \$843,615.00 | \$5,637.61 | (\$5,228.18) | \$844,024.43 |
| Cost of Issuance Fund | \$162,160.67 | \$2.71 | (\$162,163.38) | \$0.00 |
| Rebate Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Redemption Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Redemption Account | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Sinking Fund Account | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Special Tax Fund | \$0.00 | \$3,437,247.44 | (\$3,014,916.00) | \$422,331.44 |
| Prepayment Account | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| GRAND TOTAL | \$1,070,790.19 | \$5,167,612.92 | (\$4,971,268.17) | \$1,267,134.94 |

**REPORT/RECOMMENDATION TO THE
AGUA MANSÁ INDUSTRIAL GROWTH ASSOCIATION
EXECUTIVE COMMITTEE
AND RECORD OF ACTION**

June 6, 2019

ITEM NO. 5

FROM: LUTHER SNOKE, Interim Director
Special Districts Department, County of San Bernardino

SUBJECT: ADOPT RESOLUTION DETERMINING AND LEVYING THE SPECIAL TAX IN
COMMUNITY FACILITIES DISTRICT NO. 2002-1 (AGUA MANSÁ INDUSTRIAL
CENTER) FOR FISCAL YEAR 2019-2020

RECOMMENDATION(S)

Acting as the governing body of Community Facilities District 2002-1 (Agua Mansa Industrial Center), adopt Resolution determining and levying the special taxes in Community Facilities District No. 2002-1 for fiscal year 2019-2020 and directing the Auditor-Controller of the County of Riverside and the Auditor-Controller/Treasurer/Tax Collector of the County of San Bernardino to place the special taxes on the 2019-2020 Tax Roll.

(Presenter: Luther Snoke, Interim Director, Special Districts Department, County of San Bernardino, 909 386-8811)

FINANCIAL IMPACT

If approved, the special tax for the 2019-2020 fiscal year will be placed on the property tax bills of properties within the Community Facilities District (CFD). The special tax will pay the debt service on the bonds issued and administrative costs.

BACKGROUND INFORMATION

On February 13, 2003, the AMIGA Executive Committee adopted Resolution No. 2003-4 establishing the CFD and on June 18, 2003, enacted Ordinance No. 2003-1 in accordance with Section 53340 of the Mello-Roos Community Facilities Act of 1982 (Government Code section 53311 et seq.) authorizing the levy of a special tax on property located within the CFD. February 24, 2014 Special Tax Refunding Bonds in the amount of \$9,170,000 were issued with a maturity date of September 2033.

Approval of this Resolution is necessary to determine and levy the special taxes for fiscal year 2019-2020 and to direct the placement of the 2019-2020 special taxes on the property tax bills. The total levy for 2019-2020 is \$675,739.86. A total of \$339,390.54 in special taxes will be placed

Moved: Second: Aye: Nay:
Approved Date:

Secretary of the Governing Board _____
Luther Snoke

ADOPT RESOLUTION DETERMINING AND LEVYING THE SPECIAL TAX IN COMMUNITY FACILITIES DISTRICT NO. 2002-1 (AGUA MANSA INDUSTRIAL CENTER) FOR FISCAL YEAR 2019-2020
JUNE 6, 2019
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on 24 parcels within the County of Riverside and a total of \$336,349.32 in special taxes will be placed on 10 parcels located within the County of San Bernardino.

REVIEW BY OTHERS

This item has been reviewed by County of San Bernardino, County Counsel (Dawn Martin, Deputy Counsel, 909 387-5455) on May 24, 2019.

RESOLUTION NO. 2019-__
RESOLUTION OF THE EXECUTIVE COMMITTEE
OF THE AGUA MANSÁ INDUSTRIAL GROWTH ASSOCIATION
DETERMINING AND LEVYING THE SPECIAL TAX
IN COMMUNITY FACILITIES DISTRICT NO. 2002-1
(AGUA MANSÁ INDUSTRIAL CENTER)
FOR FISCAL YEAR 2019-2020

WHEREAS, the Executive Committee (the “Executive Committee”) of the Agua Mansa Industrial Growth Association (“AMIGA”) is the legislative body of Community Facilities District No. 2002-1 (Agua Mansa Industrial Center) (the “District”), which District was established pursuant to the provisions of the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California (the “Act”); and

WHEREAS, on February 13, 2003, the Executive Committee adopted Resolution No. 2003-4 establishing the District and on June 18, 2003, enacted Ordinance No. 2003-1 in accordance with Section 53340 of the Act authorizing the levy of a special tax on the property located within the District; and

WHEREAS, AMIGA has heretofore received a schedule setting forth the Special Tax levy for Fiscal Year 2019-2020 (the “Schedule”), prepared at the request of AMIGA by the firm of David Taussig & Associates, Inc. (the “Special Tax Consultant”);

NOW, THEREFORE, BE IT RESOLVED BY THE EXECUTIVE COMMITTEE OF AGUA MANSÁ INDUSTRIAL GROWTH ASSOCIATION, AS FOLLOWS:

Section 1. The preceding recitals are true and correct.

Section 2. AMIGA hereby determines to levy the Special Taxes to be levied in Fiscal Year 2019-2020 (net of revenues from other sources as provided herein) in the District and to each parcel therein, as provided in the schedule of Special Taxes attached hereto as Exhibit A; provided, however, that if the Special Tax Consultant shall determine that as of August 1, 2019, that the categorization of property differs from Exhibit A hereto, the Special Tax Consultant shall prepare an amended schedule of Special Taxes and the Secretary of AMIGA is authorized to approve the taxes levied in accordance with such amended schedule for purposes of the levy of the Special Taxes for Fiscal Year 2019-2020.

Section 3. The rate of Special Tax utilized in the preparation of the Schedule does not exceed the amount previously authorized by Ordinance No. 2003-1, and is not in excess of that approved by the qualified electors of the District.

Section 4. The proceeds of the Special Tax shall be used to pay, in whole or in part, the costs of the following for the subject fiscal year as provided in the Bond Indenture dated as of February 1, 2014, by and between AMIGA on behalf of the District and U.S. Bank National Association, as Fiscal Agent:

- A. The administrative costs and other incidental expenses of the District;
- B. The interest scheduled for collection on the outstanding bonded indebtedness;
- C. The principal scheduled for collection on the outstanding bonded indebtedness; and
- D. Amounts, if any, needed to replenish the Bond Reserve Fund to the level of the Reserve Requirement.

Section 5. The Auditor-Controller of the County of Riverside and the Auditor-Controller/Treasurer/Tax Collector of the County of San Bernardino are each hereby directed to prepare an amended real property tax statement for each parcel in such County in the District for the 2019-2020 fiscal year listing the Special Tax due opposite each lot or parcel of land affected, in a line item designated public improvements, CFD Special Tax, or any other suitable designation, in accordance with this resolution.

Section 6. All Special Taxes collected will be paid to the Fiscal Agent for deposit in the Special Tax Fund upon receipt by AMIGA from each County Auditor-Controller pursuant to the terms of the Bond Indenture.

Section 7. Each County Auditor-Controller shall, at the close of the tax collection period, promptly provide to the District a detailed report showing the amounts of the Special Tax installments, penalties, interest, and fees collected, and from which properties collected. Any expenses to be paid to each Auditor-Controller for carrying out the foregoing responsibilities shall be in accordance with a contract, if any, entered into between the District and the Auditor-Controller, pursuant to Section 29304 of the Government Code of the State of California or as otherwise provided by law.

Section 8. This resolution shall take effect immediately upon its passage and adoption.

APPROVED AND ADOPTED This 6th day of June, 2019.

AYES:
NOES:
ABSENT:
ABSTAIN:

JOSIE GONZALES, Chair

ATTEST:

LUTHER SNOKE
Secretary

APPROVED AS TO FORM:

DAWN M. MARTIN, County Counsel
San Bernardino County, California

By: _____
Deputy County Counsel

**REPORT/RECOMMENDATION TO THE
AGUA MANSÁ INDUSTRIAL GROWTH ASSOCIATION
EXECUTIVE COMMITTEE
AND RECORD OF ACTION**

June 6, 2019

ITEM NO. 6

FROM: LUTHER SNOKE, Interim Director
Special Districts Department, County of San Bernardino

**SUBJECT: REQUEST FOR PROPOSAL FOR MELLO-ROOS SPECIAL TAX
ADMINISTRATION FINANCIAL CONSULTING SERVICES**

RECOMMENDATION(S)

Acting as the governing body of Community Facilities District 2002-1 (Agua Mansa Industrial Association), authorize County of San Bernardino to prepare a Request for Proposal for Mello-Roos Special Tax Administration Financial Consulting Services, solicit bids for consulting services, negotiate terms and condition of a proposed contract with the best qualified consultant and present a final contract for approval at the 2020 special meeting.

(Presenter: Luther Snoke, Interim Director, Special Districts Department, County of San Bernardino, 909 386-8811)

FINANCIAL IMPACT

There is no financial impact related to this item.

BACKGROUND INFORMATION

On June 4, 2015 (Item No. 6) the Agua Mansa Industrial Growth Association (AMIGA) Executive Committee approved a special tax consultant contract with David Taussig & Associates, Inc. (Taussig) for a three-year term with the option to extend for two additional one-year periods. The contract will be expiring June 30, 2020.

Under the Joint Powers Agreement (JPA) creating the AMIGA, San Bernardino County is tasked as the administering agency of the JPA. AMIGA approved the formation of the CFD and special tax bonds were issued in 2003. In 2014, AMIGA approved the refinancing of the special tax bonds. On behalf of San Bernardino County, Special Districts Department (Department) is responsible for the administration of the CFD. A special tax financial consultant is required for assistance with the administration of the CFD to provide land use research, classification of property, financial analysis, report preparation, submittal of special taxes to the County of San Bernardino and the County of Riverside, delinquent property owner research, tax roll changes, responses to property owner

Moved: Second: Aye: Nay:
Approved Date:

Secretary of the Governing Board _____
Luther Snoke

**REQUEST FOR PROPOSAL FOR MELLO-ROOS SPECIAL TAX ADMINISTRATION
FINANCIAL CONSULTING SERVICES 2020
JUNE 6, 2019
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questions, monthly review of funds and preparation of the required community facilities districts reports and disclosure statements.

Since the current contract with Taussig will be expiring shortly before the next annual anticipated special meeting in 2020, AMIGA will need to have a new contract with a special financial consultant approved at its 2020 meeting. Therefore, the Department is requesting that it be authorized to issue a Request for Proposals and solicit bids in anticipation of recommending approval of a contract with a special tax consultant at the next AMIGA meeting.

REVIEW BY OTHERS

This item has been reviewed by County of San Bernardino, County Counsel (Dawn Martin, Deputy Counsel, 909 387-5455) on May 29, 2019.

**EXECUTIVE COMMITTEE
AGUA MANSA INDUSTRIAL GROWTH ASSOCIATION**

February 25, 2019

Board Member

COUNTY OF SAN BERNARDINO

**Supervisor Josie Gonzales
Fifth District, County of San Bernardino
385 N. Arrowhead Avenue, Fifth Floor
San Bernardino, CA 92415-0040
909 387-4565**

jgonzales@sbcounty.gov

Contact: Jordan Wright

Secretary: Veronica Romero

Alternate Board Member

**Supervisor Dawn Rowe
Third District, County of San Bernardino
385 N. Arrowhead Avenue, Fifth Floor
San Bernardino, CA 92415-0040
909 387-4855**

supervisor.rowe@sbcounty.gov

Secretary: Joshua Imeri-Garcia

CITY OF RIVERSIDE

**Councilmember Mike Gardner, Vice-Chair
Ward 1, City of Riverside
3900 Main St.
Riverside, CA 92522
951 826-5591**

MGardner@riversideca.gov

**Councilmember Steve Adams
Ward 7, City of Riverside
3900 Main St.
Riverside, CA 92522
951 826-5991**

sadams@riversideca.gov

CITY OF COLTON

**Council Member David J. Toro
District 1, City of Colton
650 N. La Cadena Dr.
Colton, CA 92324
909 370-5094**

dtoro@coltonca.gov

**Council Member Isaac T. Suchil
District 6, City of Colton
650 N. La Cadena Dr.
Colton, CA 92324
909 370-5057**

isuchil@coltonca.gov

Contact: Executive Administrator to Mayor and Council citycounciloffice@coltonca.gov
909 370-5060

CITY OF RIALTO

**Mayor Deborah Robertson
City of Rialto
150 S. Palm Avenue
Rialto, CA 92376
909 421-4991**

robertsond@rialtoca.gov

**Council Member Joe Baca Jr.
City of Rialto
150 S. Palm Avenue
Rialto, CA 92376
909 421-4991**

jbaca@rialtoca.gov

Contact: Barbara A. McGee, City Clerk-909 820-2519 (administration@rialtoca.gov)

For General Information Contact: County of San Bernardino-Special Districts Department
Luther Snoke, AMIGA Secretary, Interim Director of Special Districts,
Donna Shiley, Assessment Technician
222 W. Hospitality Lane, 2nd Floor, San Bernardino, CA 92415-0450
909 386-8830 (donna.shiley@sdd.sbcounty.gov)