



Department of Public Works Special Districts – Water and Sanitation Division

APPLICATION FOR SERVICE

Check the applicable County Service Area:

Water Only	Sewer Only
<input type="checkbox"/> Cedar Glen	<input type="checkbox"/> Bloomington
<input type="checkbox"/> Hacienda Heights	<input type="checkbox"/> Fawnskin
<input type="checkbox"/> Morongo Valley	<input type="checkbox"/> Glen Helen
<input type="checkbox"/> Oak Hills	<input type="checkbox"/> Lytle Creek
<input type="checkbox"/> Pioneertown	<input type="checkbox"/> Searles Valley/Trona
Water and Sewer	
<input type="checkbox"/> Oro Grande	<input type="checkbox"/> High Country
<input type="checkbox"/> Spring Valley Lake	(Tract of Oak Hills)

Provide the following documents:

Application Checklist
<input type="checkbox"/> Copy of Driver's License(s)/Identification Card(s)
<input type="checkbox"/> Proof of Legal Ownership:
1. Grant Deed, or
2. Final Close of Escrow
<input type="checkbox"/> Proof of Authority to Act on Behalf of Entity:
1. Family Trust with Trustee(s) Listed
2. Articles of Incorporation (LLC)
<input type="checkbox"/> Signed and Completed Application
<input type="checkbox"/> Send all documents to:
<ul style="list-style-type: none"> customerservice@sdd.sbcounty.gov, PO BOX 11969 San Bernardino, CA 92415-0450, or by Fax: (909) 386-8839

Complete the following information:

Legal Property Owner(s)			
Property Address			
Mailing Address			
Email Address			
Home Phone		Cell Phone	
Employer Name		Employer Phone	
Emergency Contact Name		Contact Phone	
Previous Owner/Escrow Company (if known)		Close of Escrow Date	
Please email notifications for water conditions (shut down, boil alerts, etc.) and/or billing? <input type="checkbox"/> Yes <input type="checkbox"/> No			

AGREEMENT: The legal property owner or legal authorized representative signing this application shall be liable for services and their associated fees/charges as supplied by San Bernardino County Department of Public Works, Special Districts – Water and Sanitation Division (Division). Bills for service shall be considered a debt against the property and, at the option of the Division, legal action may be taken which could result in a lien being recorded against the property for unpaid debt. Signature of this application guarantees payment of future bills and agreement to all the Rules and Regulations and Ordinances for the Division. A non-refundable service establishment fee of \$50.00 will be charged in lieu of a security deposit and will appear on your first billing statement. **Failure to return the enclosed application and all required documentation will result in a \$41.00 "Failure To Notify" fee being applied to the account.**

This Agreement may be executed in multiple counterparts, each of which, when solely executed, shall be deemed an original, but all of which counterparts together shall constitute one and the same instrument. This Agreement shall become effective on the date each of said originals has been signed by each of the Parties hereto and each Party has received by facsimile or electronic transmission the signature page from the other Party.

Legal Owner Printed Name	Signature	Date
Legal Owner Printed Name	Signature	Date