



## Department of Public Works

### Special Districts – Water and Sanitation Division

### TENANT – AGREEMENT

(Pursuant to Section 4.6.11 of Rules and Regulations)

Tenant(s), please complete the following information:

<b>Tenant Move-In Date</b>		<b>Account Number</b>	
<b>Name of Tenant(s)</b> (Authorized to receive bills)			
<b>Property Address</b>			
<b>Mailing Address</b>			
<b>Home Phone</b>		<b>Cell Phone</b>	
<b>Driver's License/ID Number(s)</b>		<b>Email Address</b>	
<b>Please provide a copy of your Photo ID or this form must be notarized.</b>			
Go paperless to receive bills instantly by email, please select one box only. <input type="checkbox"/> Email <input type="checkbox"/> Mail			

**AGREEMENT:** The Tenant, in consideration of being supplied by a San Bernardino County Board Governed Water and Sewer District with water and/or sewer service on the herein named premises, agrees to pay for the same as bills are rendered therefore, at current rates, until the service is ordered discontinued by him, and further agrees to the Rules and Regulations of the San Bernardino County Water and Sewer Districts.

**This contract shall at all times be subject to changes or modifications by the San Bernardino County Board of Supervisors.**

With the transfer of the account to the respective tenant's name, a \$50.00 non-refundable service establishment fee will be applied to the first billing. This Agreement may be executed in multiple counterparts, each of which, when solely executed, shall be deemed an original, but all of which counterparts together shall constitute one and the same instrument. This Agreement shall become effective on the date each of said originals has been signed by each of the Parties hereto and each Party has received by facsimile or electronic transmission the signature page from the other Party.

This agreement authorizes the Division to send the bill to the above-named Tenant. The owner shall receive copies of all bills and delinquent notices mailed to the tenant including the final closing bill, which is calculated and mailed within 15 days of tenant giving notice of vacating premises.

By signing below, the tenant acknowledges that they have read, understand, and agree to the terms of this agreement.

**Please send signed Owner/Tenant Agreements and all photo identification copies to one of the following:**

- [customerservice@sdd.sbcounty.gov](mailto:customerservice@sdd.sbcounty.gov)
- PO BOX 11969 San Bernardino, CA 92415
- Fax: (909) 386-8839

\_\_\_\_\_  
Tenant Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tenant Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date